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If cancellation should be necessary, written or email notification to Storyline Design at StorylineDesign@comcast.net is required ten (10) business days prior to the first day of the education program. You may receive a full refund, minus a \$50 cancellation fee. In lieu of a refund, you may elect to keep the credit from the cancellation on your account to use for another program or Storyline Design product, however all credits must be used within one (1) year of the date of issuance. If you find that you cannot attend, and it is less than ten (10) business days before the start of the education program, you may send a replacement, with written notice to Storyline Design at StorylineDesign@comcast.net. If you are unable to send a replacement, you forfeit your registration fee.

5. Schedule Changes

Times are subject to change. If the details of the event change, (such as a time change) you will be notified via email.

PRIVACY POLICY

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Storyline Design strives to provide information and services that are well tailored to your needs. To do this, we may ask you to register or to provide certain personal information in order to use the services including visiting various areas of our website, registering for courses, completing surveys, submitting content, subscribing to a newsletter or asking us for additional information. We only collect personally identifiable information that you submit voluntarily. If you choose not to register or provide personal information as we request, you may still enjoy our website. However, you won't have access to those Services that require such information, like the Storyline eNewsletter. We will not sell or trade your information to third parties.

2. Why We Collect Information

Storyline Design collects personal information for such purposes as sending updates concerning classes and changes to our Services, tracking and verifying compliance with our policies and with various laws and regulations, and for editorial, feedback and other related purposes.

3. Opting Out

Storyline Design provides users the opportunity to "opt out" or "opt in" for receiving communications concerning Storyline Design, updates to its services, and promotional materials whenever registration is required. The term "opt out" refers to the user's ability to provide an electronic notification declining further specified kinds of contact, including but not limited to promotional and general informational email. This is done on the eNewsletter by selecting an option on a website screen or in a website dialog box, with such selection made by the user at the user's sole discretion. The term "opt in" refers to a user's ability to provide an electronic notification inviting further specified kinds of contact, including but not limited to email. At any point in the future, a User may "opt out" or "opt in" regarding communications from Storyline Design by emailing StorylineDesign@comcast.net.

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